



## AGENCY/VENDOR AGREEMENT FORM

Thank you for your interest in participating at TeenFest 2K16, Saturday, May 7, 2016 at the Sheraton Raleigh Hotel, 421 S. Salisbury Street, 3<sup>RD</sup> floor. Please arrive for booth set-up/load-in at 11:00 a.m. Breakdown must be completed by 4:30 p.m.

**AGENCY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**BEST METHOD OF CONTACT DAY OF EVENT:** \_\_\_\_\_

**DESCRIBE BOOTH ACTIVITY:** (e.g.: information distribution, displaying items, presentations, selling items [all food items must be pre-packaged] etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No rain-date. One 6-foot or 8-foot table and 2 chairs will be supplied. All items displayed, sold or distributed must be family friendly and cannot promote illegal substance use, underage smoking/drinking, or violence.

**To register, send completed form to [drjenn@frontier.com](mailto:drjenn@frontier.com) by April 25.**

*Send payments to: TeenFest Foundation, 150 Dogwood Lane, Wake Forest, NC 27587 by April 25 or pay online with credit card @ <http://teenfest.ucpfund.org/>*

By signing and submitting this form, you agree that you understand and will comply with the aforementioned.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_